Strategic Planning
Creating an Annual Peacekeeping Framework

STRATEGIC PLANNING
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About the Strategic Management Application

The Strategic Management Application (SMA) provides the strategic planning functionality of strategic planning, budgeting and performance management (SPPM). The tool facilitates the creation and maintenance of strategic and programmatic plans, as well as the programmatic aspects of all projects such as: project log frames.

SMA hosts all applicable strategies of the organization and individual organizational entities, allowing a bird’s eye view of strategic management. It provides mandatory programmatic frameworks required per established budgetary processes and procedures such as: the Annual Peacekeeping Result based budget frameworks and the Annual Programme Plan, formerly known as the Biennial Strategic Framework. It also enables the organization’s strategic plans and frameworks to link to objectives, outcomes, outputs, projects, and other deliverables.

About this Course Guide

The purpose of this Course Guide is to supplement the Strategic Planning for Annual Peacekeeping Budget - Creating an Annual Peacekeeping Framework course and to detail the steps required to complete the following activities:

- Create a new Annual Peacekeeping Framework
- Locate an existing Annual Peacekeeping Framework
- View and edit an existing Annual Peacekeeping Framework
- Edit information in an existing Annual Peacekeeping Framework

About Roles and Responsibilities

There are two different roles available in the strategic management application: SMA Planner and SMA Approver.

The SMA Planner performs the following functions:

- Accesses, the SMA Strategy Definition Application
- Creates and maintains strategic and programmatic plans
- Creates the project log frames for transmission to SAP PPM

Also note that the SMA Planner roles are entity-based. Users can only create and maintain SMA data for entities for which they are provisioned. They can maintain all SMA data for their respective entities without restrictions and may be provisioned for multiple entities.
The **SMA Approver** performs the following functions:

- Accesses the SMA Approval application.
- Reviews, approves or returns strategies submitted from the Strategy Definition Application

Note: “Approval” is meant generically as a workflow step. Moreover, approval levels are defined by entity and strategy types. Up to four approval levels are available per entity and strategy type.

**Dependencies**

Creating an Annual Peacekeeping Framework is the first step in the strategic planning process and must be completed prior to creating /adding components, expected accomplishments, external factors and performance planning measures.
Creating a New Annual Peacekeeping Framework Process Steps

Note, if this is your first time accessing the Strategic Management Application, please review the Strategic Planning — PK — System Navigation course.

In this example, we will create an Annual Peacekeeping Framework called, RBB Framework for UNIFIL.

1. Upon logging into the Strategic Planning application, click on Create:
2. To create an Annual Peacekeeping Framework, select *Annual Peacekeeping Framework* from the *Strategy type* drop-down list:
3. In the **Title/Short Description** field, provide a strategy name:
4. Enter the **Start date** of the strategy.

The start date should correspond with the start of the fiscal year, which for Peacekeeping is **1 July**. Either select the calendar and scroll through the possible dates or enter the date directly into the field in **dd.mm.yyyy** format.
5. Enter the *End date* of the strategy. The end date corresponds to the end of the fiscal year, which for Peacekeeping is **30 June**.
6. If available, enter the **Reference/ID Name**, this is the source document number. Otherwise, leave it blank.

If this is a sub-strategy of a higher strategy, select the **Parent Strategy** to which the strategy is linked.

After entering the above-mentioned data into the **Create Strategy** fields, click on **Save**.
**Locating an Existing Annual Peacekeeping Framework**

The newly-created Annual Peacekeeping Framework will now appear in the strategies list page. Note, upon saving, the strategy displays in **Draft** status. The status will later change to **Submitted** upon submission of the strategy for approval.

*Note for guidance on how to sort the information appearing in this screen, please visit the course: *Strategic Planning—System Navigation*
Viewing and Editing an Existing Annual Peacekeeping Framework

To view the recently-created Annual Peacekeeping Framework, select the strategy and click on Open:
Editing Information in an Existing Annual Peacekeeping Framework

To edit the information in an existing Annual Peacekeeping Framework, click on Edit:
In the *Strategy Details* screen, the following fields can be edited. Here you can provide an *Objective*. When finished, click on *Save*: 

- **Title/Short Description**: RBB Framework for UNIFIL
- **Start/End Date**: 01.07.2018 - 30.06.2019
- **Objective**: Supporting the mission vision and mandate.